

Instructions for PLOS Special Collection Submissions

Submission Guide

- ➔ All manuscripts should be prepared according to the *PLOS ONE* [Submission Guidelines](#).
- ➔ Detailed guidelines to submitting papers to *PLOS ONE* via Editorial Manager can be found on the [Submit Now](#) page.
- ➔ All Research Articles should be submitted under the Article Type: 'Research Article'.
- ➔ Commentary or Review pieces should be submitted under the Article Type: 'Collection Review'.
- ➔ Corresponding authors should include the following statement in their cover letter:
'Submitted as part of the ESGCO Collection - FAO: PLOS Collections collections@plos.org'

How to Submit


1. Submissions should be made via the *PLOS ONE* online submission system:
<http://www.editorialmanager.com/pone/Default.aspx>
2. Located in the 'Additional Information' section of the submission form is a section for Collections:

Collections and Calls for Papers

If this submission is in response to a Call for Papers or is intended for inclusion in a PLOS Collection, please enter the title of the Collection or Call here. Please also ensure the name of the Collection or Call for Papers is included in your cover letter.

If your submission is not intended for a PLOS Collection or Call for Papers, please leave this section blank.

Character Count: 0 Limit 200 characters



Contacts

[Bethany Walker](#)
Programme Operations Manager,
PLOS Collections

[Shane Alsop](#)
Programme Administrator,
PLOS Collections

Any queries during the editorial and production process should be directed to: collections@plos.org

Special Collection submissions are subject to usual PLOS Editorial Policies, more details on these criteria can be found [here](#).

Corresponding authors should enter “ESGCO” in this box. This will ensure the manuscript is correctly tracked through the system.

3. In the ‘Publication Fees’ section of the submission form, authors should choose the option “I have been invited to submit to a Special Collection”. Read the Terms and Conditions of submitting to a PLOS Special Collection, and then complete the tick box:

Please make Payment selection:

Answer Required:

- Please select a response
- I will pay the full fee upon article acceptance
- Institutional Account Program
- PLOS Global Participation Initiative
- PLOS Publication Fee Assistance Program
- I have been invited to submit to a Special Collection**

Author confirmation

Submissions to Special Collections are by **invitation only** and are **subject to specific terms and charges**.

If you have not received and read the *PLOS Collections Terms of Submissions*, or have not received specific submission instructions directing you to select this option, please contact collections@plos.org before proceeding.

Papers submitted for potential inclusion in a PLOS Special Collection are not eligible for the PLOS Publication Fee Assistance (PFA) Program.

All papers that are submitted for inclusion in a Special Collection will be charged the Article Processing Charge of the relevant journal of publication plus a Collection Surcharge on publication, please visit our website for additional information on publication fees for individual journals and specific article types:
<https://collections.plos.org/s/finances-for-special-collections>

You or the collection funder will receive an invoice detailing the charge and payment terms if your paper is accepted for publication.

By checking the box below, you are acknowledging that you have **read and agree** to the following statement:

Answer Required: I have read and agree to the Terms of Submission to PLOS Collections.

Please select a response.

For more details on the Terms and Conditions of PLOS Special Collections please see [this webpage](#).